

**2004 Newsletters Index
Personnel Issues & You
Issues 1-12, 2004**

<u>Issue</u>	<u>Date</u>	<u>Subject</u>
04-01	January	<ul style="list-style-type: none"> · Employee Performance Evaluations · Invalid Health Insurance Refund Request Form · New Phone System at Department of Personnel · Report 26 · Reorganizations and Position Descriptions · Agency Payroll and Personnel Staff List · Payroll Assistance Is Available · System Updates · 2003 Newsletters Index · Employee Performance Evaluation (fact sheet) · Invalid Health Insurance Refund Request (form) · Department of Personnel Telephone Listing
04-02	February	<ul style="list-style-type: none"> · CompBenefits Rate Change · Voting and Election Leave · Reminder: Other Insurance · EFT Strips and Reversals · Deposit Slips Not Valid Sources of Routing Number
04-03	March	<ul style="list-style-type: none"> · Staffing Services' Register Branch Changes Hours of Operation · Specialized Reports · Paying Employees Who Have Employment Status Changes in the Middle of a Pay Period · Updated Health Insurance Forms · Accurate Reporting of Time Worked · Shortfall Refund Request · Invalid Health Refund Request Form · Health Insurance Refund Request for Kentucky Government Employees
04-04	April	<ul style="list-style-type: none"> · Changes to W-2 & Withholding · New Insurance Company for Payroll Deduction · Reminder: Annual Leave Awards for Performance Evaluations · Invalid Health Insurance Refund Request Form · New Department if Personnel Phone List
04-05	June	<ul style="list-style-type: none"> · Department For Personnel Staff Changes · A Word From The Processing/Files Branch · Money Market Accounts & ACH · Board and Court Ordered Lump Sum Award Payments · FSLA Changes
04-06	August	<ul style="list-style-type: none"> · Reorganization Update · Note · Local Tax Changes/Additions · New Agency Assignments in Processing/Files · Federally Funded Time-Limited Employees · Updated Department of Personnel Telephone List